

Restore points are one way of insuring that you can return your computer to a normal operating state if changes you make cause your computer to act erratically. Restore points are automatically made prior to major Windows updates IF you have your system configured to do so. Restore points can also be made manually at any time and SHOULD be made prior to any changes you make to your computer that have the potential to effect its ability to operate normally. This includes adding or deleting applications, making changes to system files or doing anything that effects the registry files. Finally, a restore point is only useful if it has been made BEFORE you need to use it to restore your computer.

## Configuring your system to make restore points

### In Windows 10

- Right click the start button in the left lower corner of the task bar

### In Windows 7

- Left click the start button in the left lower corner of the task bar

### Continue below for both Windows 7 & 10

- Left click “Control Panel”
- Left click “System”
- Left click “System Protection” at the left upper edge of the “System” screen to open the “System Properties” window
- Look in the “Protection Settings” window to find a list of your available drives. Make sure the protection setting for the system drive is “On”. If not, highlight the system drive by placing your mouse cursor on that drives label and click once with your left mouse button.
- Click the “Configure” button below the “Protection Settings” window
- Click the “Turn on System Protection” radio button and set the “Disk Space Usage” slider to +/- 5% of your available storage.
- Click “Apply” then click “OK”. Your system drive protection settings should now be “On”

## Creating a Manual Restore Point

### In Windows 10

- Right click the start button in the left lower corner of the task bar

### In Windows 7

- Left click the start button in the left lower corner of the task bar

### Continue below for both Windows 7 & 10

- Left click “Control Panel”
- Left click “System”
- Left click “System Protection” at the left upper edge of the “System” screen to open the “System Properties” window
- Near the bottom of the “System Properties” window click on the “Create” button

- This opens a “Create a Restore Point” window with a data entry box. Type a name for your restore point in the data entry box, ie if you’re planning on installing a new solitaire game you might name your point “This point created before installing solitaire game”. Now click the “Create” button. Your restore point will be created. When completed you will see the message “The Restore Point Was Created Successfully”.
- Click “Close”
- To verify that you’re restore point was created click the “System Restore” button on the “System Properties” window. A “Restore System Files and Settings” window appears.
- Click “Next” and the restore point you just made should be listed. Click the “X” in the right upper corner to close this window.
- Click “OK” on the “System Properties” window and you’re done.