

Windows 10 Keyboard Shortcuts

Keyboard shortcut	Action
Windows key	Open or close Start Menu.
Windows key + A	Open Action center.
Windows key + C	Open Cortana in listening mode. Must turn on this function in Settings.
Windows key + D	Display and hide the desktop.
Windows key + E	Open File Explorer.
Windows key + G	Open Game bar when a game is open.
Windows key + H	Open the Share charm.
Windows key + I	Open Settings.
Windows key + K	Open the Connect quick action.
Windows key + L	Lock your PC or switch accounts.
Windows key + M	Minimize all windows.
Windows key + P	Open “Project to alternate screen” mode
Windows key + R	Open Run dialog box.
Windows key + S	Open Search.
Windows key + U	Open Ease of Access Center.
Windows key + X	Open Quick Link menu.
Windows key + Number	Open the app pinned to the taskbar in the position indicated by the number.
Windows key + Left arrow key	Snap app windows left.
Windows key + Right arrow key	Snap app windows right.
Windows key + Up arrow key	Maximize app windows.
Windows key + Down arrow key	Minimize app windows.
Windows key + Comma	Temporarily peek at the desktop.
Windows key + Ctrl +D	Add a virtual desktop.
Windows key + Ctrl + Left or Right arrow	Switch between virtual desktops.
Windows key + Ctrl + F4	Close current virtual desktop.

Windows key + Enter	Open Narrator.
Windows key + Home	Minimize all but the active desktop window (restores all windows on second stroke).
Windows key + PrtScn	Capture a screenshot and save in Screenshots folder.
Windows key + Shift + Up arrow	Stretch the desktop window to the top and bottom of the screen.
Windows key + Tab	Open Task view.
Windows key + "+" key	Zoom in using the magnifier.
Windows key + "-" key	Zoom out using the magnifier.
Ctrl + Shift + Esc	Open Task Manager.
Alt + Tab	Switch between open apps.
Alt + Left arrow key	Go back.
Alt + Right arrow key	Go forward.
Alt + Page Up	Move up one screen.
Alt + Page down	Move down one screen.
Ctrl + Alt + Tab	View and select open apps
Ctrl + Alt + Delete	Gain access to Task Manager, Sign Out, Switch User, Lock screen
Ctrl + C	Copy selected items to clipboard.
Ctrl + X	Cut selected items.
Ctrl + V	Paste content from clipboard.
Ctrl + A	Select all content.
Ctrl + Z	Undo an action.
Ctrl + Y	Redo an action.
Ctrl + D	Delete the selected item and move it to the Recycle Bin.
Ctrl + Esc	Open the Start Menu.
Ctrl + Shift	Switch the keyboard layout.
Ctrl + Shift + Esc	Open Task Manager.
Ctrl + F4	Close the active window.