



November 2, 2018 Quick Tip

Windows 10 Timeline (default is “On”)

Windows Timeline remembers what documents you’ve been working on and lists them in chronological order so you can reopen them and resume work where you left off. It will also keep track of web sites opened if you use Edge as your browser. To access your timeline click on the Task View icon directly to the right of the Cortana icon on the taskbar.

Start () > Settings () > Privacy > Activity History

Let Windows collect my activities from this PC - placing a check mark in this box turns Windows Timeline on, removing it turns Windows Timeline off.

Let Windows sync my activities from this PC to the cloud - placing a check mark in this box will sync your activities, and Timeline, across devices. If you sign in with the same account on another device you’ll be able to pick up where you left off.

For more information about Timeline check-out:

<https://www.pcworld.com/article/3263905/windows/windows-10-how-to-use-timeline.html>